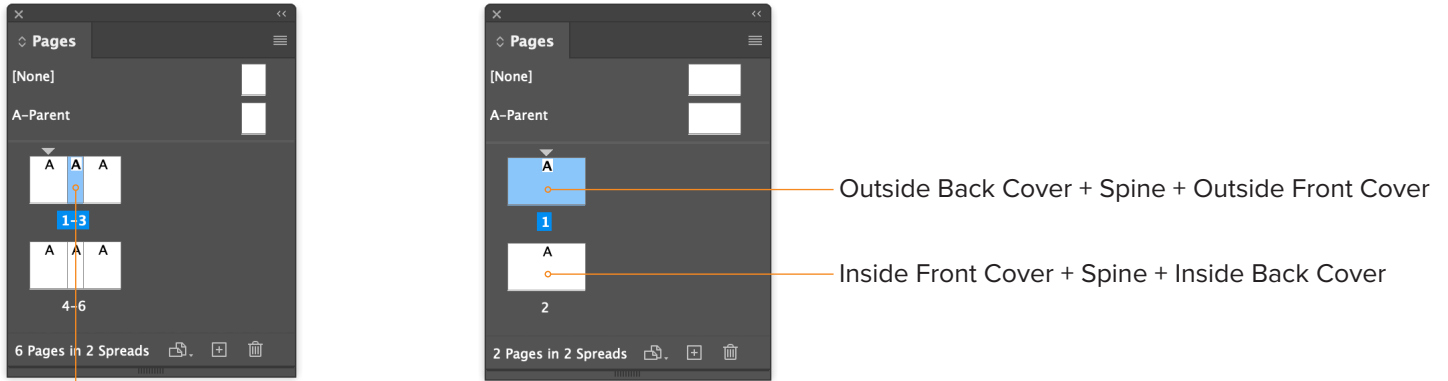# Quick Start Guide

InDesign—Perfect Bound Covers

Pages Panel

When creating a cover for a perfect bound project, there are several ways to build your document as indicated in the examples below. It's important that the **correct spine width**, which can be obtained from your CSR, is known before creating your document.

Outside Back Cover + Spine + Outside Front Cover

Inside Front Cover + Spine + Inside Back Cover

See Page 2

The **Page Tool** was used to adjust the page width (spine). Export PDF as Spreads.

If you supply single pages, it's very important to name your PDFs correctly:

- **Cover 1_OFC.pdf** (Outside Front Cover)
- **Cover 2_IFC.pdf** (Inside Front Cover)
- **Cover 3_IBC.pdf** (Inside Back Cover)
- **Cover 4_OBC.pdf** (Outside Back Cover)
- **Cover 5_Spine.pdf** or **Spine.pdf** (Spine)

Outside Front Cover

Inside Front Cover

Margins	Inches	Fractions
Bleed	.125	⅛
Live Area	.125	⅛
Side Glue Margin (from Spine)	.3125	⁵⁄₁₆

Inside Front Cover

Inside Back Cover

Side Glue Margin
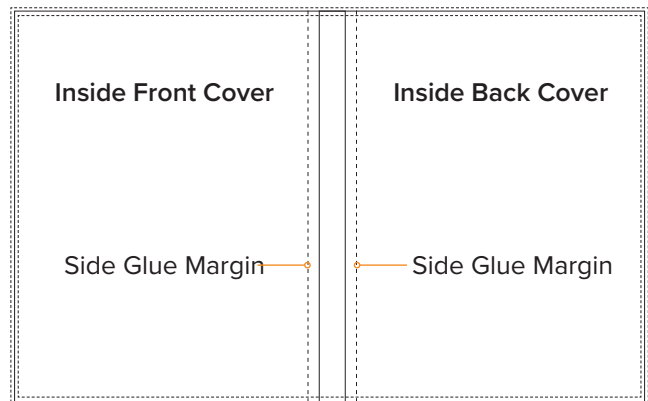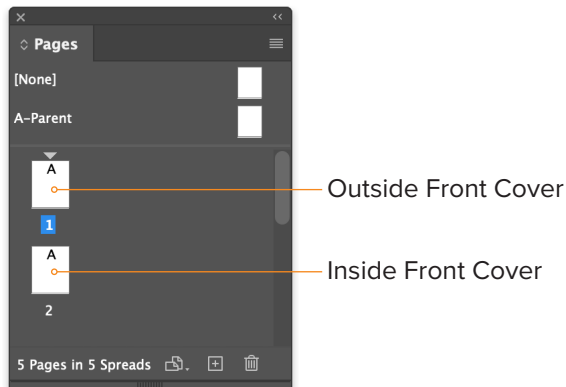
Side Glue Margin

Side Glue Margin also applies to first and last pages.

Walsworth ®

Quick Start Guide

InDesign–Perfect Bound Covers

New Document

Creating a new document (**File** > **New** > **Document**) for a perfect bound cover with 2 pages in 2 spreads.

Page Size: Your document should be built to the final trim size. In this example, 8.375 x 10.875 inches is used with a spine width of .25 inches. The spine width will vary depending on the number of pages and the stock.

TIP InDesign can do the math for you. It can add, subtract, multiply and divide in any field that you can type a number.

Width: 8.375 + .25 + 8.375 = 17 in
Height: 10.875 in

Columns: In the Numbers field, enter 2 and in the Gutter field, enter .25 in, which represents your spine width. This will create guides for your spine.
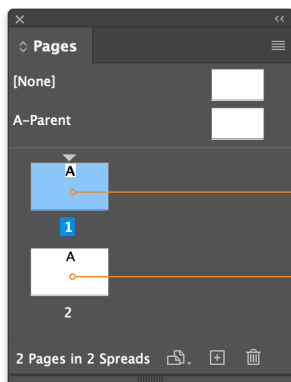
Margins: Images and text must be a minimum of an ⅛" (.125 in) inside the trim, unless they bleed.

Bleed: Images and backgrounds intended to extend to the edge of the page must be extended an ⅛" (.125 in) beyond trim.

Adobe InDesign
We can provide a template with the correct spine width, margins and drill holes, if applicable.

Legacy New Document Dialog

Outside Back Cover + Spine + Outside Front Cover

Inside Front Cover + Spine + Inside Back Cover

Pages Panel