## **Quark 6 Export PDF**

Use these step by step instructions to create "print quality" PDF's for submission to Walsworth.

Export as PDF     Sive Ar: d122456 0001 pdf			
<►) (≡ <b>□</b> )	Files	Q search	
Grant Disk Network Bigred Desktop grantfritch Applications Documents Movies Pictures	Austin_P536953 b Birk b ComCovImposed b ComCovers5_30 b d5368801_rep.pdf Desktop b Digital Dt List.doc From IMac b grocery list Hawleybook.indd.ps Regency Mtg b Remap Cample.eal a Salmon sevbold/Print DS b II	Griginal Files	
	Pages: All		

Layout Inf	o Hyperlinks	Job Options	Output	OPI
Title:	ile name will a	ppear here		
Subject:				
Author:				
Keywords:				

**Step 1** Walsworth provides easy PDF settings designed to optimize the PDF documents you send to us for printing. To create your PDF document select File>Export>Layout as PDF.

**Step 2** The Export as PDF window will open. Here you need to determine the file name and location of the exported PDF document. We suggest that you use a descriptive name of the file along with a page range. Often, we use specific naming conventions for uploading projects to our WPCdirect.com website (Prinergy Insite). If you have been given a naming convention, please use it now. Once you have entered your file name and the location you want to save it select the options button.

**Step 3** Before generating your PDF files, we suggest that you use a standard preflight application such as Flight Check to determine if there are any problems with your document prior to submitting your final files.

**Step 4** Your PDF Export Options screen should now be open. Please reference each window to ensure that your file is setup to our standards. Make sure to verify each setting tab (Layout Info, Hyperlinks, Job Options, Output, and OPI).

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Layout Info Hyperlinks	Job Options	Output	OPI
Include Hyperlinks			
🗹 Export Lists as Hyperlink	(S		
🗹 Export Indexes as Hyper	links		
<ul> <li>✓ Export Lists as Bookma</li> </ul>	arks —		
● Use All Lists			
🔘 Use List:			Å
-Appearance			
Frame: Invisible	Width: T	hin	Å
Highlight: None	Color: B	lack	Å
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Display: Inherit Zoom			

Layout Info	Hyperlinks	Job Options	Output	OPI
ont Options -				
Embed all for	nts	Subset fon	ts below:	35%
ompression Op	otions —			
Color Images				
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Resolution:	Keep resolution 72 dp		dpi	
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Compression:	Automatic	ZIP/JPEG Low		÷
Resolution:	Keep resol	ution	72	dpi
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Compression:	CCITT Gro	up 4		\$
Resolution:	Keep resol	ution	\$ 300	dpi
Compress Te	xt and Line	Art	ASCI	I Forma

**Step 5** Continue to verify all settings. When all settings have been verified select "OK" in the bottom left corner.

Color Output				
Type:	Composite			\$
Print Colors:	СМҮК			+
Produce Blar	nk Pages			
Use OPI				
Images:	Include Imag	jes		Å
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Amounts 0.120				
Amount: 0.125	5"			
Amount: 0.125	5"			
Amount: 0.125	5"			
Amount: 0.125	5"			
Amount: 0.12	5"			

Layout Info Hyperlinks	Job Options Output OPI
OPI Active	
IFF	EPS
🗹 Include Images	🗹 Include Images
Low Resolution	

## **Quark 6 Export PDF**





**Step 6** Your PDF is being generated. This will take a few seconds or several minutes depending on the number of pages and their complexity.

**Step 7** After your PDF is generated ALWAYS review this PDF and print any proofs from this document, not the original Quark application files. If you are using a PDF preflight software such as Enfocus Pitstop, Walsworth can supply our suggest preflight settings.

Some things to look for in the final PDF are:

- Visable resolution issues easier to see in the final PDF than in Quark.
- Bleed requirements Our standard recommendation is 1/8" (.125")
- Page numbers
- Missing images or text
- Check to be sure that you have the correct number of pages that match the PDF document.

After you review and proof your final PDF, it is ready to send to Walsworth. We await your files. For information on how to submit your pages, contact our Commercial Technical Support Department.