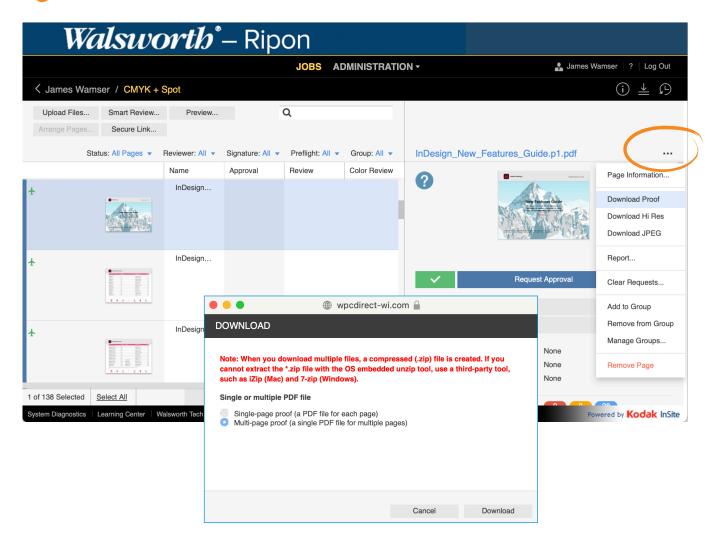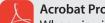# Quick Start Guide

InSite–Download Proof & Acrobat Settings

Proof Options

You can download one or more pages as either a Lo-Resolution PDF (Download Proof) or a High Resolution PDF (Download Hi-Res) to view or print using Adobe Acrobat.

1. Log into InSite: **wpcdirect-wi.com** and locate a job.

2. Select one or more pages to download. You can also choose **Select All** at the bottom.

3. Click on the **...** and then select **Download Proof** (Lo-Res PDF) or **Download Hi_Res** (Hi-Res PDF)**.**
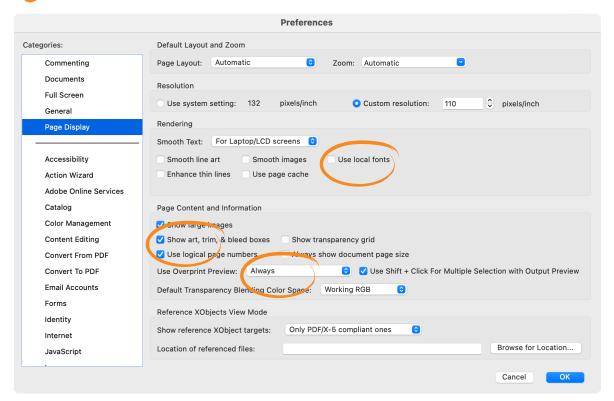

Acrobat Pro
When viewing PDF Proofs, you should always use Acrobat. See next page for recommended Acrobat Preferences.

Quick Start Guide

Acrobat Settings

Adjust the following options in Acrobat Preferences > Page Display to more accurately inspect overprints and bleed.

1. Uncheck **Use local fonts.** This allows you to see how the PDF looks on all computers.

2. Check **"Show art, trim and bleed boxes."** Some applications show the trim size of the PDF file as non-printing information that will display as guides.

3. **Use Overprint Preview:** Select **Always.**

Adobe Acrobat Pro